



**MISSION:**

To make Tempe the best place to live, work and play.

**VALUES:**

People... Integrity... Respect... Openness... Creativity... Quality...

## **ENVIRONMENTAL QUALITY SPECIALIST**

### **Purpose:**

To actively support and uphold the City's stated mission and values. To provide highly complex technical expertise to department managers, facility managers, and supervisory staff regarding environmental regulations and issues; to develop and implement environmental programs and projects to ensure compliance with Federal, State and local regulations; to assess environmental regulatory compliance status for City facilities; to research and address environmental issues related to drinking water, wastewater, storm water, air quality, aviation, Tempe Town Lake, and other City programs and projects; to represent the City on technical committees and stakeholders groups related to environmental issues.

### **Supervision Received and Exercised:**

Receives direction from the Environmental Program Supervisor or from other supervisory or management staff.

May exercise technical supervision over department employees or outside consultants relative to environmental quality matters.

### **Examples of Duties:**

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned. Duties may include, but are not limited to, the following:

- Work with City Departments regarding internal compliance on environmental quality issues; provide technical assistance to City departments to facilitate understanding of environmental regulations.
- Coordinate environmental compliance assessments and provide compliance assistance to City facilities.

## CITY OF TEMPE

### Environmental Quality Specialist (continued)

- Develop and implement environmental compliance and pollution prevention programs including, but not limited to, air, aviation, storm water, drinking water, and wastewater.
- Coordinate drinking water, wastewater, storm water, air, noise, and other monitoring activities to assess environmental impacts and regulatory compliance status.
- Compile routine reports and conduct quality assurance/ quality control reviews of reports related to environmental issues; develop and update regulatory reporting forms as requirements change; assist with writing of annual reports for storm water, pretreatment, and other areas, as necessary.
- Maintain databases of water, wastewater, storm water, and other compliance reporting.
- Develop and implement public outreach programs and utility benchmarking programs related to environmental quality; coordinate statistical analyses of public education program results to assess effectiveness; compile reports of program results.
- Represent the City on environmental issues related to aviation and Sky Harbor Airport.
- Assist with the preparation and submittal of environmental permit applications as needed.
- Assist with development and updates of emergency response and emergency operations plans, storm water plans, sewage capacity management, operation, and maintenance (CMOM) plans, and other plans for Water and other departments.
- Perform related duties as assigned.

### **Experience and Training Guidelines:**

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

#### **Experience:**

Four years of responsible experience in air quality, water quality, or environmental management, including compliance assessment for required environmental programs, implementing environmental programs required by permits or regulations, or implementing environmental public education programs.

CITY OF TEMPE  
Environmental Quality Specialist (continued)

**Training:**

Equivalent to a Bachelor's degree from an accredited college or university in science, public policy, environmental engineering, environmental sciences, environmental planning and management, or a related field.

**Licenses/Certifications:**

May require possession of, or the ability to obtain, an appropriate, valid Arizona driver's license.

**This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 104.**

**Job Code: 6026**

**Salary Range: 37**

**Compensation Plan: P40/Regular**

**FLSA: Exempt**